

# Using the Inventory /Service Management Center

Available in Sage 50 Complete Accounting and higher  
Quick Reference Guide

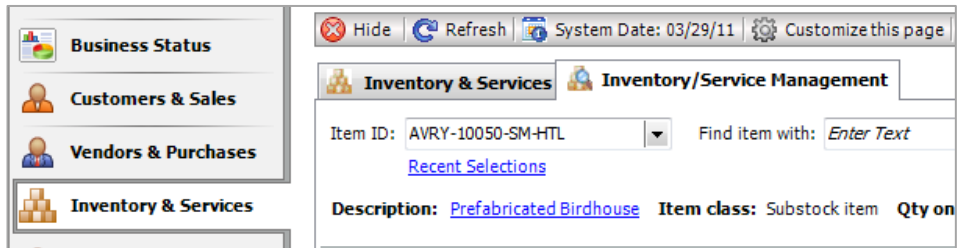


## What is the Inventory/Service Management Center?

The Inventory/Service Management Center allows you to save time by viewing an **all-in-one snapshot** of your item information. You can create a customized view of information such as **items on backorder, inventory adjustments, assembly item relationships**, and more. It enables quick research, comparisons, and decision making.

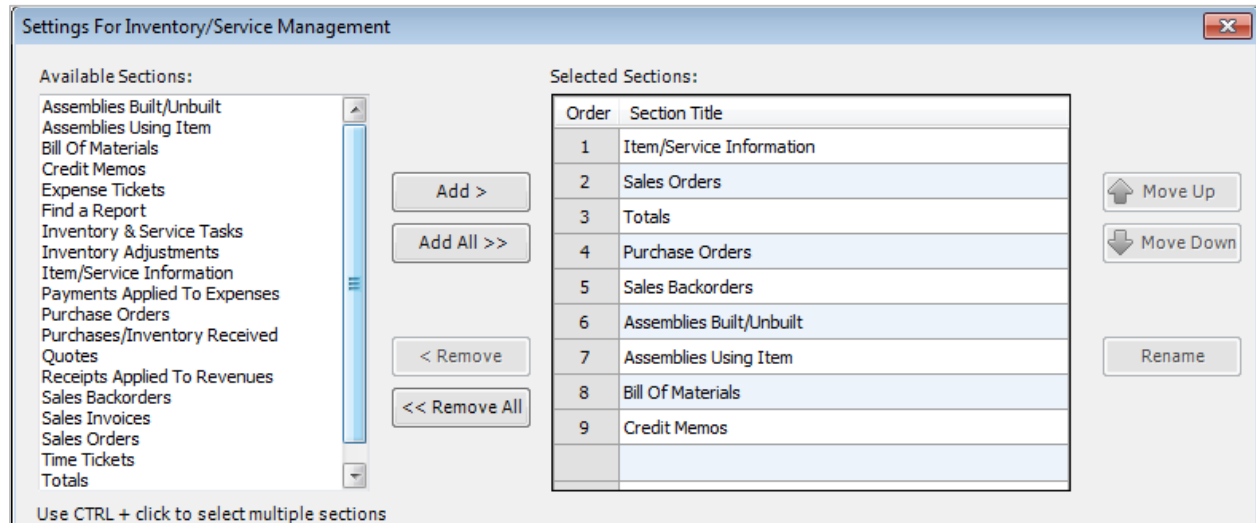
## How do I get there?

Go to the **Inventory & Services Navigation center** and click the Inventory/Service Management tab


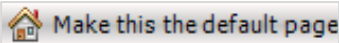


## What changes can I make?

Click **Customize this Page** to **add, remove, or rename** the sections in the Inventory/Service Management center. You can view information for your sales backorders, purchase orders, assemblies and more.



## Did you know?

- You can quickly **Hide** information. 
- You can make this page appear each time you open your company. 

- You can **right-click** in a section for **shortcut options** such as adding a new transaction or customizing column settings.

**Sales Backorders** Print Send To

As of: 08/24/2012 Ac

Customer ID	SO/Proposal No.	Ship By /	Order Qty
ARMSTRONG	10342	3/15/2011	3.00
ARMSTRONG	1		
CUMMINGS	1		
EVERLY	1		
FREEMOND	1		
FROST	1		
ARCHER	1		
GORDON	1		
HENTON	10350	3/15/2011	12.00

- Recent Selections** gives you quick access to item information you have recently viewed. This link appears below the Item ID field once you have selected at least two inventory items.

Item ID: AVRY-10050-SM-HTL Recent Selections

**Descript** AVRY-10100 **Item**

TOOL-35600

**Sales Back** EQLW-14130 Print

As EQLW-14180

Customer ID SO/Proposal No. Ship By