

1099-MISC form

Reset

As an extra convenience, Sage Payroll Services can produce 1099-MISC forms for your company's independent contractors. You will receive all appropriate copies, including employee copies in envelopes and a complete 1096 transmittal form to sign and send to the IRS. Please fill in appropriate information below for each contractor you wish to generate a 1099 for.

Sent by		Special instructions		This is page ____ of ____	Current date	
Company name				Phone number		Client code
						(Your four digit company code)
Contractors name	Address, city, state, and zip code		Tax ID number SSN or EIN	Year to date compensation		

Please print and fax to your Sage Payroll Services Office. Use as many pages as needed. The reset button at the top of the page will clear the page ready for your next input group.

I authorize the information submitted on this form and accept responsibility for its use in processing 1099-MISC information.

Signature	
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For internal use only	Received: ____ / ____ / ____ Processed By: _____
	Process Run Number: _____