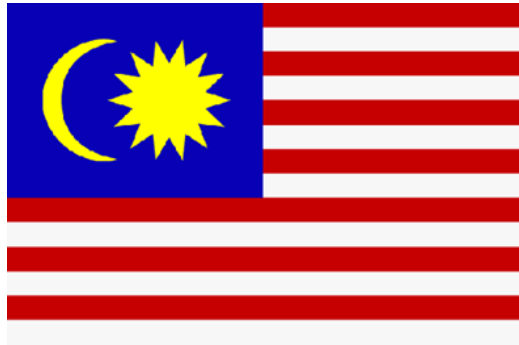


Sage

Sage EIS Workshop

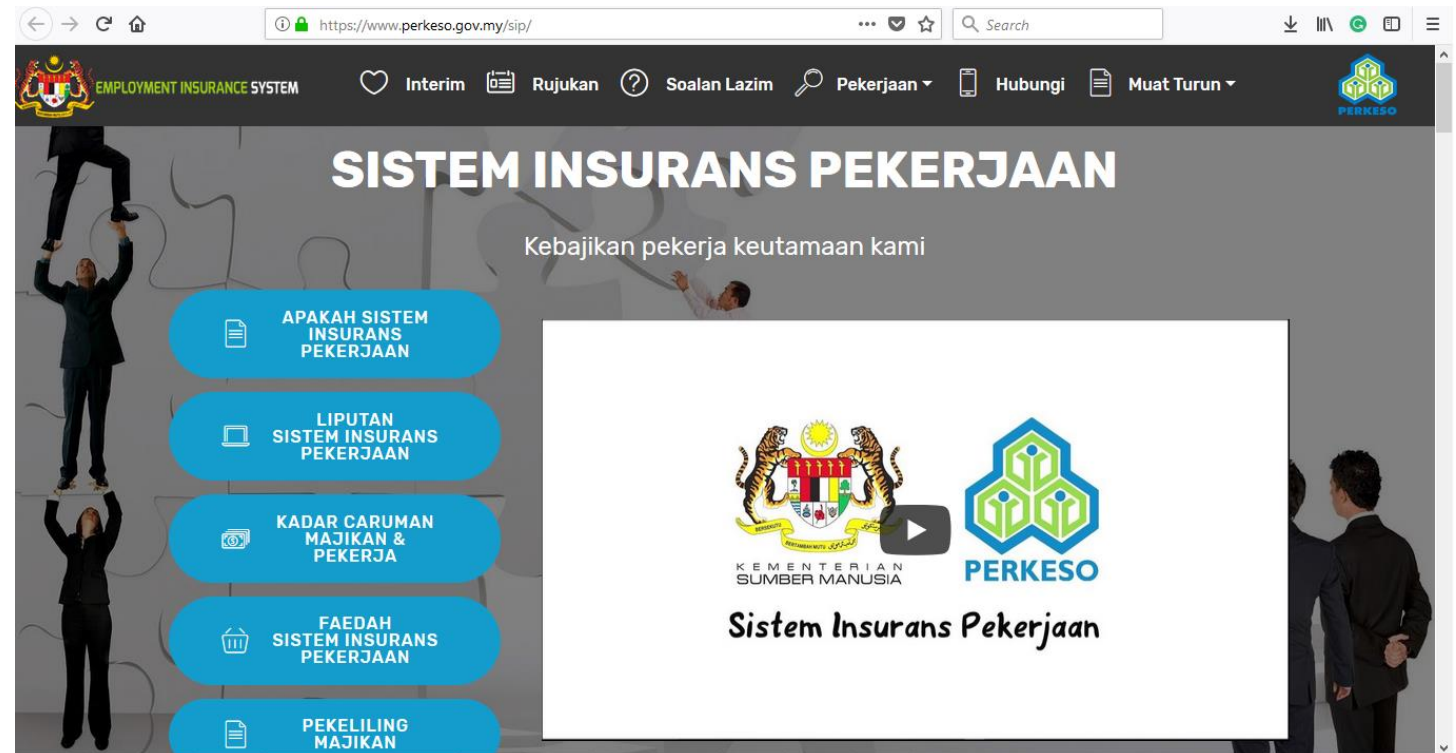
Leny Januar
Liong Kah Mee
8 Jan 2018



Employee Insurance
Scheme (EIS)

Employee Insurance Scheme

- Wef 1 Jan 2018
- Provide **benefit** and re-employment assistance **for lost of employment**
- Employee and Employer Contribution
- Managed by Perkeso (SOCSO)



<https://www.perkeso.gov.my/sip/>

Information from PERKESO

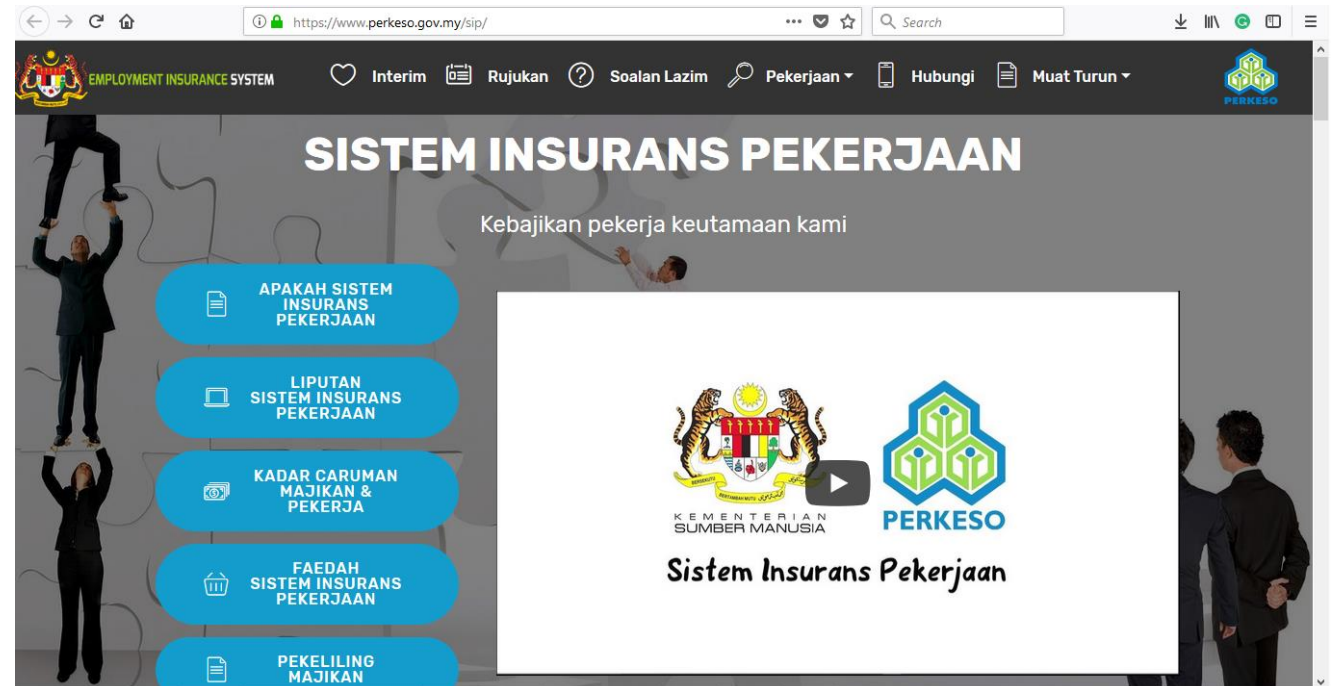


- a) iPERKESO sooner will be replaced by PERKESO Assist Portal.
- b) By accessing to PERKESO Assist Portal:
 - ✓ Your existing employee records are at that portal.
 - ✓ You can add new employee at that portal.
 - ✓ You can keep track resigned employee at that portal.
- c) How about SIP 1A form and SIP 2A form?
 - ✓ Both forms are OPTIONAL.

- a) Payment Methods for ACR (for SOCSO contribution) and ECR (for EIS contribution)
 - ✓ FPX via PERKESO Assist Portal, or
 - ✓ PERKESO counter, or
 - ✓ Bank counter / Collection agent.
- b) If you pay for SOCSO contribution, then ACR must be used as reference.
- c) If you pay for EIS contribution, then ECR must be used as reference.
- d) Current option available is ACR (for SOCSO contribution) only.
- e) PERKESO **still working** on the text file format for ECR (for EIS contribution).
 - ✓ Target end of January 2018 or early February 2018.
 - ✓ All bankers and software vendor follow same date.

Employer Obligation

1. Notify Perkeso
 - Manual Form 1A & 2A
 - Sign up to iPerkeso Portal.
2. Process Payroll and compute payment for EIS
3. Submit the 1st Payment by **15 Feb 2018**.



<https://www.perkeso.gov.my/sip/>



Sage Payroll Release ver 9.9.4.1

Date : 22 January 2018

sage Payroll

Sage Payroll 100 Employees

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<http://www.sage.my>

MySageID / User Name :

Password :

Note:
1. For new installation, default User Name is ADMIN and Password is UBS (case sensitive)
2. For existing data, log in with existing User Name and Password as set in the Company

Registered to (KAHMEE) SAGE MALAYSIA
version 9.9.4.1
MyApp ID : S300000023491

Employee Insurance Scheme

- EIS Table
- EIS Computation
- EIS Setting
- EIS Reports (60+)
 - All the payslips
 - Management Reports

2nd Half Payroll - View Pay Slip

Employee No. 008 Pay Rate Type Monthly
 Line No. Pay Method Bank
 Name EMPLOYEE H

DW	24.00	I/C			
PH	0.00	Work Hours	0.00	Working Days	26.00
AL	0.00	Lateness	0.00	Basic Rate	3200.00
MC	0.00	Early Dep.	0.00	Piece Pay	0.00
MT	0.00	No Pay Hours	0.00	Basic Pay	2953.85
MR	0.00			Back Pay	0.00
CL	0.00	Overtime	Rate	Hrs/Days	Amount
HL	0.00	1.0 TIME	10.8200	0.00 HRS	0.00
EX	0.00	1.5 TIMES	16.2300	0.00 HRS	0.00
PT	0.00	2.0 TIMES	21.6300	0.00 HRS	0.00
AD	0.00	3.0 TIMES	32.4500	0.00 HRS	0.00
LS	0.00	REST DAY	173.0800	0.00 DAYS	0.00
NPL	2.00	PUB.HOL.	259.6200	0.00 DAYS	0.00
AB	0.00				

Other - This Month		Amount
GROSS		2953.85
EPF 'YEE		326.00
EPF 'YER		385.00
SOCSCO 'YEE		14.75
SOCSCO 'YER		51.65
EIS 'YEE		5.90
EIS 'YER		5.90
PCB		
BONUS		
COMMISSION		
COMPENSATION		
GRATUITY		
M. FUND		
D. FUND		
AL [DAYS]		
MC [DAYS]		

Allowance Deduction Other BIK

Basic/Dir. Fee	OT/Aw.	Gross/BIK	EPF	SOCSCO	EIS	PCB	Other Ded.	NETT
2953.85	0.00	2953.85	326.00	14.75	5.90	0.00	0.00	2607.20
0.00	0.00	0.00	385.00	51.65	5.90			

View Calculation Line No. [Navigation Buttons] Exit



Sage Payroll Release ver 9.9.4.2

Date : 8 Feb 2018

- **EIS File Submission by Perkeso**
- Fixes
- Additional reports
 - 12 Month Yearly Report
 - 12 Months EIS
 - 12 Months EIS EXCEL
 - 12 Month Pay Listing (H) EXCEL

The screenshot shows the Sage Payroll 100 Employees login interface. At the top left is the 'sage Payroll' logo. Below it, the text 'Sage Payroll 100 Employees' is displayed. To the right of this text are two input fields: 'MySageID / User Name : ADMIN' and 'Password :'. Below the password field are four buttons: 'Sign In' (green), 'Cancel', 'Mobile License', and 'Info'. At the bottom left, registration information is provided: 'Registered to (KAHMEE) SAGE MALAYSIA', 'version 9.9.4.1', and 'MyApp ID : S300000023491'. At the bottom right, there is an icon representing a group of people.

sage Payroll

Sage Payroll 100 Employees

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<http://www.sage.my>

MySageID / User Name : ADMIN

Password :

Sign In Cancel

Mobile License Info

Note:
1. For new installation, default User Name is ADMIN and Password is UBS (case sensitive)
2. For existing data, log in with existing User Name and Password as set in the Company

Registered to (KAHMEE) SAGE MALAYSIA
version 9.9.4.1
MyApp ID : S300000023491



Thank you