



Sage 50 Accounting—Canadian Edition

What's New

Release 2020.2

June 2020

Sage 50—Canadian Edition

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Sage 50 Accounting—Canadian Edition (Release 2020.2)

This product update covers all product solutions of Sage 50 Accounting (Release 2020.2) and includes the updates from previous releases.

What's new and product improvements

	Pro	Premium	Quantum
Improvements for Sage 50			
Enhanced security with Gmail The integration with Gmail has been updated to meet Google's new security standards.	Yes	Yes	Yes
See other users in multi-user mode When working in multi-user mode, you can quickly see who is working with you with a View All Users option under the File menu.	Yes	Yes	Yes
Improvements for Sage 50cloud			
Sage Drive is now Remote Data Access New name, same convenient access to your company data from anywhere you have Sage 50 installed.	Yes	Yes	Yes
Reverse Reconciliation You can now undo Account Reconciliations to correct errors or make adjustments.	Yes	Yes	Yes
Sage ID - a single login to access all your connected services Sage ID makes it easier for you to connect your bank, access data remotely, share company data and add customer payment options.	Yes	Yes	Yes
Manage local and remote users access directly in Sage 50	Yes	Yes	Yes

	Pro	Premium	Quantum
You can now give users remote access to shared companies by including their email address in their user record. Learn more about adding and managing users.			
Multi-user collaboration through remote data access Sage Drive (now called Remote Data Access) now allows you and your accountant or co-workers to access real-time data and work simultaneously within Sage 50 from any location. You can also see who is working with you in the shared data at any time with a View Users menu option.		Yes	Yes
Government compliance			
Payroll tax updates for July 1, 2020 If you have a support plan that includes payroll tax updates, you benefit from timely and comprehensive in-house payroll processing within Sage 50 Accounting to help you save time and reduce the risk of payroll tax penalties at year-end. ¹	Yes	Yes	Yes

Resolved Issues

The following issues have been resolved:

(Pro Accounting and higher) After processing a transaction in the next calendar year, the Account Reconciliation report would show an incorrect book balance. This has been fixed.

(Pro Accounting and higher) If a receipt or payment exceeds 38 detail lines, you will receive a warning in both print preview and print view.

(Pro Accounting and higher) In the sales or purchases window, if you had set Account as the first column, the default account would not be automatically selected in some cases. You would have to manually select the default account. This has been fixed.

(Pro Accounting and higher) In all transaction windows, you can now keep pressing the Shift key to create sequential words in uppercase.

(Pro Accounting and higher) If the fiscal year end date was not the last day of the month, Sage 50 would stop functioning when uploading data to Microsoft 365. This has been fixed.

¹ You need a service plan that includes payroll.

Payroll tax changes - Effective July 1, 2020

Important! If you are a current subscriber of Sage Business Care, your Product Update includes the payroll tax changes. For complete details on the CRA income tax changes, contact your local tax services office or visit the [CRA web site](#).

Your payroll update reflects the federal and provincial tax schedules in effect on July 1, 2020, as stated in the latest edition of Canada Revenue Agency's Payroll Deductions Formulas for Computer Programs; Canada Revenue Agency's Employers' Guide to Payroll Deductions; Québec's Guide for Employers: Source Deductions and Contributions for 2020; and the schedules of Employment Insurance, Canada Pension Plan, and Québec Pension Plan.

What's new in this tax update

The July 1, 2020 tax update contains changes to payroll tax tables and Sage 50 Accounting payroll tax calculations. This document addresses only the payroll tax changes that may require you to adjust your payroll records.

Changes to tax brackets and rates

The following changes have been announced for either tax rates or income thresholds, effective July 1, 2020, unless otherwise stated.

British Columbia

There is a new tax bracket for incomes over \$220,000.

Tax Brackets for British Columbia

2020 Brackets	Rates
First \$41,725	5.06%
Over \$41,725 to \$83,451	7.7%
Over \$83,451 to \$95,812	10.5%
Over \$95,812 to \$116,344	12.29%
Over \$116,344 to \$157,748	14.7%

2020 Brackets	Rates
Over \$157,748 to \$220,000	16.8%
Over \$220,000	20.5% ¹

Changes to taxes and rates

Yukon

Effective July 1, 2020, the Yukon has changed its Basic Personal Amount to be in line with the Federal Basic Personal Amount.

Provinces / Territories	Basic Personal Amounts
Yukon	\$14,160 ²

Before you start processing payroll

- Review the new federal TD1 form and the TD1 form for your province or territory (or the TP 1015.3-V form for Québec) to become familiar with any changes.
- Provide your employees with the 2020 federal/provincial/territorial TD1 forms if they need to make changes to their personal claims.
- Adjust your employee records in Sage 50 Accounting to reflect the new tax credit amounts.

Preparing for payroll after tax changes

This section describes what you need to adjust in Sage 50 Accounting after tax changes become effective.

Step 1: Adjust employees' federal personal tax credit claims

To adjust the federal personal tax credit claims, follow these steps:

1. If an employee's personal claim amount has changed, this employee must complete the new federal TD1 form.
2. Close all Employee Records windows in Sage 50 Accounting.

¹ This bracket is effective January 1, 2020. From July 1, 2020 to December 31, 2020, the prorated rate will be 24.2% because employees have been taxed at different rates for the first 6 months of 2020.

² This amount is the Maximum Basic Personal Amount for the next 6 months to compensate for the retroactive change to January 2020. The TD1 for the Yukon shows \$13,229 as the Maximum Basic Personal Amount.

3. From the Home window, choose the Maintenance menu, then Update Employee Claims.
4. Select Federal to indicate you are updating the federal tax credits.
5. From the list, select all or only those employees you want to modify.
6. To update the basic personal amounts, click Update Basic Personal Amount.
7. To update the indexed amounts from the federal TD1 form, do one of the following:
 - Select Factor and enter the factor by which the claim amount will increase.
 - Select Amount and enter the amount by which the claim amount will increase. If you need guidance in calculating this amount, see [Indexation Guidelines](#).
8. To update the non-indexed amounts from the federal TD1 form, enter the amount changes in the Non-Indexed Amounts column for each employee.

Step 2: Adjust employees' provincial (or territorial) personal tax credit claims

To adjust the provincial/territorial claims, follow these steps:

1. If an employee's personal claim amount has changed, the employee must complete the new provincial or territorial TD1 form (or TP 1015.3 V form, for Québec).
2. Close all Employee Records windows in Sage 50 Accounting.
3. From the Home window, choose the Maintenance menu, then Update Employee Claims.
4. Select Provincial to indicate you are updating the provincial or territorial tax credits and then the province or territory that you want to make changes for.
5. From the list, select all or only those employees you want to modify.
6. To update the basic personal amounts, click Update Basic Personal Amount.
7. To update the indexed amounts from the provincial or territorial TD1 form, do one of the following:
 - Select Factor and enter the indexing factor by which the claim amount will increase.
 - Select Amount and enter the amount by which the claim amount will increase. If you need guidance in calculating this amount, see [Indexation Guidelines](#).
8. To update the non-indexed amounts from the federal TD1 form, enter the amount changes in the Non-Indexed Amounts column for each employee.

Indexation Guidelines

In Sage 50 Accounting there are two fields on the Taxes tab of the Employees Record window which hold the employee's claim amounts that are subject to indexing:

- Federal Other Indexed Amounts
- Provincial Other Indexed Amounts

Calculate the federal claim amount that is subject to indexing

From the Total Claim Amount of the federal TD1 form, subtract the items that are not subject to indexing. Currently, the personal tax credit amounts on the federal TD1 form that are not subject to indexing are:

- Pension Income Amount
- Tuition and Education Amount (full time)
- Tuition and Education Amount (part-time)
- Pension Income, Tuition, and Education Amounts Transferred from Spouse or Dependant

For provincial claims, some provincial and territorial governments have set their own indexing requirements. For example, in Alberta and Ontario, all personal tax credit amounts are subject to indexing.

Because indexing requirements vary from jurisdiction to jurisdiction, and are subject to change, you should review the indexing requirements set by the federal, provincial or territorial governments before entering the employee's Federal (or Provincial) claim subject to indexing field.

Sage 50 Accounting—Canadian Edition (Release 2020.1)

This product update covers all product solutions of Sage 50 Accounting (Release 2020.1) and includes the updates from previous releases.

What's new and product improvements

Improvements or new features in Sage 50cloud

	Pro	Premium	Quantum
Improvements for Sage 50cloud			
Importing timesheets When working in payroll, if you track employee hours in a spreadsheet or time-tracking application, you can now easily import those hours and other payroll information ¹ , such as vacation paid, salary, loans, and even Tippable Sales and Tips for Quebec, in addition to project allocation, if any. Use the provided CSV template to simplify importing hours and information the first time. The template shows the required and optional columns and the allowed field formats for less guesswork. The accompanying timesheet reports include detailed, daily summary, or weekly summary.	Yes	Yes	Yes
Sage Drive enhancement Administrators can now remove companies shared through Sage Drive from the Management Centre.	Yes	Yes	Yes
Easy access to cloud apps & services With just a click, you can now access our cloud offerings that are included with Sage 50cloud on the Apps & Services pane.	Yes	Yes	Yes

¹ You need a service plan that includes payroll.

	Pro	Premium	Quantum
Payroll enhancements			
Allocating income to projects New to Pro Accounting and Premium Accounting, you can now allocate salary-type incomes to projects on the basis of hours.	Yes	Yes	Yes
Printed T4 update You asked and we listened! You can now include the employer address on the printed T4.	Yes	Yes	Yes
Improved user experience			
Budget now on by default for new companies You asked and we listened! When you create a new company, the option Budget revenue and expense accounts is now on and the Budget period frequency is set to Monthly. You can also access the budgeting options through Settings from the Setup menu.	Yes	Yes	Yes
Government compliance			
Payroll tax updates for January 1, 2020 If you have a support plan that includes payroll tax updates, you benefit from timely and comprehensive in-house payroll processing within Sage 50 Accounting to help you save time and reduce the risk of payroll tax penalties at year-end. ¹	Yes	Yes	Yes

¹ You need a service plan that includes payroll.

	Pro	Premium	Quantum
Improved security			
Database upgrade Sage always has your company’s best interest in mind, especially the safety and security of your company data. With this in mind, we have upgraded the Sage 50 database to MySQL 5.7.27. This new technology gives you peace of mind by improving on both.	Yes	Yes	Yes

Resolved Issues

The following issues have been resolved:

(Pro Accounting and higher) In some rare cases, Sage 50 would stop functioning when trying to add a logo in the company Settings. This has been fixed.

(Pro Accounting and higher) Sage 50 will now successfully print an invoice, which contains a long line description, even when you have selected the option Export CSV Files on the Form Data Export tab in the Reports and Forms window.

(Pro Accounting only) You can use cash-basis accounting after converting a Sage 50 company file from Release 2019.1.

(Pro Accounting and higher) A purchase invoice that is paid by direct deposit is no longer missing the payment date.

(Pro Accounting and higher) If you allocate paycheques by amount, the Unallocated Project Amounts report no longer shows very minor unallocated amounts for Wages and Salaries, EI Expense, and CPP Expense.

(Premium Accounting and higher) Adding time slips to payroll will not impact the hours of income fields that are not on the time slip.

(Premium Accounting and higher) When you use locations for inventory and add historical data for the opening quantities and values at locations other than the primary location, the new prices are now calculated correctly if you update the price list by cost.

Payroll tax changes - Effective January 1, 2020

Important! If you are a current subscriber of Sage Business Care, your Product Update includes the payroll tax changes for January 1, 2020. For complete details on the CRA income tax changes, contact your local tax services office or visit the [CRA web site](#).

Your payroll update reflects the federal and provincial tax schedules in effect on January 1, 2020, as stated in the latest edition of Canada Revenue Agency's Payroll Deductions Formulas for Computer Programs; Canada Revenue Agency's Employers' Guide to Payroll Deductions; Québec's Guide for Employers: Source Deductions and Contributions for 2020; and the schedules of Employment Insurance, Canada Pension Plan, and Québec Pension Plan.

What's new in this tax update

The January 1, 2020 tax update contains changes to payroll tax tables and Sage 50 Accounting payroll tax calculations. This document addresses only the payroll tax changes that may require you to adjust your payroll records.

Important! The federal government recently changed the Federal Basic Personal Amount from \$12,298 to \$13,229. You will need to manually update this amount for each employee in the Employee Records window. Click the Taxes tab and update the Basic Personal Amount in the Federal column.

Changes to tax brackets and rates

The following changes have been announced for either tax rates or income thresholds. These changes are effective January 1, 2020, unless otherwise stated.

Federal

2020 Brackets	Rates
First \$48,535	15%
Over \$48,535 to \$97,069	20.5%
Over \$97,069 to \$150,473	26%

Payroll tax changes - Effective January 1, 2020

2020 Brackets	Rates
Over \$150,473 to \$214,368	29%
Over \$214,368	33%

Federal Brackets 2020

Alberta

2020 Brackets	Rates
First \$131,220	10%
Over \$131,220 to \$157,464	12%
Over \$157,464 to \$209,952	13%
Over \$209,952 to \$314,928	14%
Over \$314,928	15%

Alberta Brackets 2020

British Columbia

2020 Brackets	Rates
First \$41,725	5.06%
Over \$41,725 to \$83,451	7.7%
Over \$83,451 to \$95,812	10.5%
Over \$95,812 to \$116,344	12.29%
Over \$116,344 to \$157,748	14.7%
Over \$157,748	16.8%

Manitoba

2020 Brackets	Rates
First \$33,389	10.8%
Over \$33,389 to \$72,164	12.75%
Over \$72,164	17.4%

Payroll tax changes - Effective January 1, 2020

New Brunswick

2020 Brackets	Rates
First \$43,401	9.68%
Over \$43,401 to \$86,803	14.82%
Over \$86,803 to \$141,122	16.52%
Over \$141,122 to \$160,776	17.84%
Over \$160,776	20.3%

Newfoundland & Labrador

2020 Brackets	Rates
First \$37,929	8.7%
Over \$37,929 to \$75,858	14.5%
Over \$75,858 to \$135,432	15.8%
Over \$135,432 to \$189,604	17.3%
Over \$189,604	18.3%

Northwest Territories

2020 Brackets	Rates
First \$43,957	5.9%
Over \$43,957 to \$87,916	8.6%
Over \$87,916 to \$142,932	12.2%
Over \$142,932	14.05%

Payroll tax changes - Effective January 1, 2020

Nova Scotia

2020 Brackets	Rates
First \$29,590	8.79%
Over \$29,590 to \$59,180	14.95%
Over \$59,180 to \$93,000	16.67%
Over \$93,000 to \$150,000	17.5%
Over \$150,000	21%

Nunavut

2020 Brackets	Rates
First \$46,277	4.0%
Over \$46,277 to \$92,555	7.0%
Over \$92,555 to \$150,473	9.0%
Over \$150,473	11.5%

Ontario

2020 Brackets	Rates
First \$44,740	5.05%
Over \$44,740 to \$89,482	9.15%
Over \$89,482 to \$150,000	11.16%
Over \$150,000 to \$220,000	12.16%
Over \$220,000	13.16%

Payroll tax changes - Effective January 1, 2020

Prince Edward Island

2020 Brackets	Rates
First \$31,984	9.8%
Over \$31,984 to \$63,969	13.8%
Over \$63,969	16.7%

Quebec

2020 Brackets	Rates
First \$44,545	15%
Over \$44,545 to \$89,080	20%
Over \$89,080 to \$108,390	24%
Over \$108,390	25.75%

Saskatchewan

2020 Brackets	Rates
First \$45,225	10.5%
Over \$45,225 to \$129,214	12.5%
Over \$129,214	14.5%

Yukon

2020 Brackets	Rates
First \$48,535	6.4%
Over \$48,535 to \$97,069	9.0%
Over \$97,069 to \$150,473	10.9%
Over \$150,473 to \$500,000	12.8%
Over \$500,000	15.0%

Changes to taxes and rates

Effective January 1, 2020, the federal, provincial, and territorial personal tax credits that employees can claim are changing. These changes are reflected in the new federal, provincial, and territorial TD1 forms, and the Quebec TP-1015.3-V form.

Provinces / Territories	Basic Personal Amounts
Federal	<p>\$12,298</p> <div style="border: 1px solid orange; padding: 5px;"> <p>Important! The federal government recently changed the Federal Basic Personal Amount from \$12,298 to \$13,229. You will need to manually update this amount for each employee in the Employee Records window. Click the Taxes tab and update the Basic Personal Amount in the Federal column.</p> </div>
Alberta	\$19,369
British Columbia	\$10,949
Manitoba	\$9,838
New Brunswick	\$10,459
Newfoundland and Labrador	\$9,498
Northwest Territories	\$15,093
Nova Scotia	<p>\$8,481 (if taxable income equals or exceeds \$75,000) \$11,481 (if taxable income equals or is less than \$25,000)</p> <p>Every person employed in Nova Scotia and every pensioner residing in Nova Scotia can claim the basic personal amount. If your taxable income from all sources for the year will be \$25,000 or less enter \$11,481, comprising the basic amount of \$8,481 and the additional amount of \$3,000, and if it is more than \$75,000 enter \$8,481. If your taxable income will be between \$25,000 and \$75,000 and you want to calculate a partial claim for the \$3,000 additional amount, get Form TD1NS-WS, Worksheet for the 2019 Nova Scotia Personal Tax Credits Return, and fill in the appropriate section.¹</p>

¹ This information is on the TD1 for Nova Scotia.

Provinces / Territories	Basic Personal Amounts
Nunavut	\$16,304
Ontario	\$10,783
Prince Edward Island	\$10,000
Quebec	\$15,532
Saskatchewan	\$16,065
Yukon	\$12,298

Indexing factors for 2020

The federal government, provinces, and territories have announced their indexing factors for 2020.

Provinces / Territories	Indexing Factor
Federal	1.9%
British Columbia	2.5%
Manitoba	2.2%
New Brunswick	1.9%
Newfoundland and Labrador	0.9%
Northwest Territories	1.9%
Nunavut	1.9%
Ontario	1.9%
Quebec	1.72%
Yukon	1.9%

Changes to the Canadian Pension Plan

For 2020, the maximum pensionable earnings for the Canada Pension Plan (CPP) has increased to \$58,700. The maximum CPP employer and employee contribution to the plan for 2020 will be \$2,898.00.

Changes to the Quebec Pension Plan

For 2020, the maximum pensionable earnings for the Quebec Pension Plan (QPP) has increased to \$58,700.

The contribution rate has increased to 11.4%, with the employee and employer each contributing 5.7%. The maximum QPP employer and employee contribution to the plan for 2020 will be \$3,146.40.

Changes to Employment Insurance

For 2020, Employment Insurance (EI) premium rates have changed for the provinces and territories outside of Quebec. Outside Quebec, premium rates will be 1.58% and the maximum annual insurable earnings will be \$54,200.

In Quebec, EI premium rates will be reduced to 1.20% and the maximum annual insurable earnings have increased to \$54,200.

Changes to the Quebec Parental Insurance Plan

For 2020, the maximum Quebec Parental Insurance Plan (QPIP) insurable earnings amount has been increased to \$78,500.

The QPIP employee premium rate is now 0.494%. The QPIP employer premium rate is 0.692%.

Changes to Workers' Compensation Maximum Assessable Earnings

The provinces and territories have announced their maximum assessable earnings for 2020.

Provinces / Territories	Maximum Assessable Earnings
Alberta	\$98,700
British Columbia	\$87,100
Manitoba	\$127,000
New Brunswick	\$66,200
Newfoundland and Labrador	\$66,980
Northwest Territories	\$94,500
Nova Scotia	\$62,000
Nunavut	\$94,500

Provinces / Territories	Maximum Assessable Earnings
Ontario	\$95,400
Prince Edward Island	\$55,300
Quebec	\$78,500
Saskatchewan	\$88,906
Yukon	\$89,145

Before you start processing payroll

- Review the new federal TD1 form and the TD1 form for your province or territory (or the TP 1015.3-V form for Québec) to become familiar with any changes.
- Provide your employees with the 2020 federal/provincial/territorial TD1 forms if they need to make changes to their personal claims.
- Adjust your employee records in Sage 50 Accounting to reflect the new tax credit amounts.

Preparing for payroll after tax changes

This section describes what you need to adjust in Sage 50 Accounting after tax changes become effective.

Step 1: Adjust employees' federal personal tax credit claims

To adjust the federal personal tax credit claims, follow these steps:

1. If an employee's personal claim amount has changed, this employee must complete the new federal TD1 form.
2. Close all Employee Records windows in Sage 50 Accounting.
3. From the Home window, choose the Maintenance menu, then Update Employee Claims.
4. Select Federal to indicate you are updating the federal tax credits.
5. From the list, select all or only those employees you want to modify.
6. To update the basic personal amounts, click Update Basic Personal Amount.
7. To update the indexed amounts from the federal TD1 form, do one of the following:
 - Select Factor and enter the factor by which the claim amount will increase.
 - Select Amount and enter the amount by which the claim amount will increase. If you need guidance in calculating this amount, see [Indexation Guidelines](#).
8. To update the non-indexed amounts from the federal TD1 form, enter the amount changes in the Non-Indexed Amounts column for each employee.

Step 2: Adjust employees' provincial (or territorial) personal tax credit claims

To adjust the provincial/territorial claims, follow these steps:

1. If an employee's personal claim amount has changed, the employee must complete the new provincial or territorial TD1 form (or TP 1015.3 V form, for Québec).
2. Close all Employee Records windows in Sage 50 Accounting.
3. From the Home window, choose the Maintenance menu, then Update Employee Claims.
4. Select Provincial to indicate you are updating the provincial or territorial tax credits and then the province or territory that you want to make changes for.
5. From the list, select all or only those employees you want to modify.
6. To update the basic personal amounts, click Update Basic Personal Amount.
7. To update the indexed amounts from the provincial or territorial TD1 form, do one of the following:
 - Select Factor and enter the indexing factor by which the claim amount will increase.
 - Select Amount and enter the amount by which the claim amount will increase. If you need guidance in calculating this amount, see [Indexation Guidelines](#).
8. To update the non-indexed amounts from the federal TD1 form, enter the amount changes in the Non-Indexed Amounts column for each employee.

Indexation Guidelines

In Sage 50 Accounting there are two fields on the Taxes tab of the Employees Record window which hold the employee's claim amounts that are subject to indexing:

- Federal Other Indexed Amounts
- Provincial Other Indexed Amounts

Calculate the federal claim amount that is subject to indexing

From the Total Claim Amount of the federal TD1 form, subtract the items that are not subject to indexing. Currently, the personal tax credit amounts on the federal TD1 form that are not subject to indexing are:

- Pension Income Amount
- Tuition and Education Amount (full time)
- Tuition and Education Amount (part-time)
- Pension Income, Tuition, and Education Amounts Transferred from Spouse or Dependant

For provincial claims, some provincial and territorial governments have set their own indexation requirements. For example, in Alberta and Ontario, all personal tax credit amounts are subject to indexing.

Payroll tax changes - Effective January 1, 2020

Because indexation requirements vary from jurisdiction to jurisdiction, and are subject to change, you should review the indexation requirements set by the federal, provincial or territorial governments before entering the employee's Federal (or Provincial) claim subject to indexing field.

Sage 50 Accounting—Canadian Edition (Release 2020.0)

This product update covers all product solutions of Sage 50 Accounting (Release 2020.0) and includes the updates from previous releases.

What's new and product improvements

	Pro	Premium	Quantum
Payroll – Remain accurate and compliant			
New options for pay periods For years that have 27 and 53 pay periods, you now have that option in the Employee Records window. You can also update the pay periods in the Setup Guide which you can access at any time under the Setup menu.	Yes	Yes	Yes
Updated forms for paycheques and direct deposit The Pay Period Starting Date field has been added by default to the forms for paycheques and direct deposit.	Yes	Yes	Yes
Improved user experience			
Search criteria in Premium Accounting New to Sage 50 Premium Accounting, you can look up orders that have been completed. This will allow you to have a more streamlined view of all orders that have been completed at the strike of key.		Yes	Yes
Enhancements for copying existing transactions New to Sage 50 Premium Accounting and previously only available for sales and purchase orders, the copy and create new feature ¹ has		Yes	Yes

¹ You need a service plan that includes the Copy and Create a New Transaction option.

	Pro	Premium	Quantum
been expanded to include all transaction types in sales and purchases.			
<p>Post transactions into a new calendar year</p> <p>You can now post transactions, other than for payroll, into the next calendar year (same fiscal year) without having to close the current calendar year first. You can also look up and adjust these transactions at any time.</p>	Yes	Yes	Yes
<p>New category filter when updating price lists</p> <p>You can now filter inventory and service items according to their assigned category when you are working in the Update Price Lists window.</p>		Yes	Yes
<p>Company logo saved to database</p> <p>When you move your Sage 50 company database to a new computer, you will no longer have to find your company logo and upload it to your company settings. The logo, which can be updated at any time, is now added to the company database.</p>	Yes	Yes	Yes
<p>Add your company logo to sales quotes and orders</p> <p>You can now make a visual impact by including your company logo on the forms for sales quotes and orders. When creating a sales quote or order, you can also add a logo on the fly.</p>	Yes	Yes	Yes
<p>Enhancement to Invoice Payments</p> <p>If your customer happens to pay an invoice without using the Pay Now button (for example, they pay with a cheque), Sage 50 can now update the link in the email and invoice sent to your customer to show that the invoice has already been paid. This saves you time from having to refund the extra payments, or communicating to your customer about the additional payment.</p>	Yes	Yes	Yes

	Pro	Premium	Quantum
Enhancement for reports			
Improve conciseness and readability of reports Adjustments are now automatically hidden in the following reports: Customer Sales Detail, Vendor Purchases Detail, Inventory and Services Transaction Detail, and Inventory and Services Sales Detail. At any time, you can click Show Corrections to include any adjustments in a report.	Yes	Yes	Yes

Resolved Issues

The following issues have been resolved:

After adjusting an invoice from a partially filled order, the inventory quantity report and the item's record now display the correct order quantity.

In multi user mode, changing the invoice number to include a non-numeric character after printing or emailing the invoice no longer causes an error when posting.

The reference number now appears on the payment stub when batch printing or emailing an Other Payment transaction for a one-time vendor.

General Information about Product Updates and Product Upgrades

Important! Sage 50 Accounting product updates are only available to current subscribers of a Sage Business Care plan. Payroll updates and features are only available to current subscribers of a Sage Business Care plan with payroll tax table updates. If you do not know whether your subscription is current, or you need to sign up or renew your subscription, contact Customer Sales at 1-888-261-9610.

How is Sage 50 Accounting updated?

- Automatically, using Sage 50 Accounting (recommended)
- Manually, using Sage 50 Accounting.
- By downloading the update from the Sage 50 website.
- If you have paid to receive a CD, by running the product update CD.

Back up your data	Always back up your data before installing your product update, and before any major changes, such as before advancing the session date to a new calendar or fiscal year.
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How to automatically update Sage 50 Accounting

Sage 50 Accounting automatically checks for product updates whenever you are connected to the Internet. When an update is available, the update downloads in the background. When you close Sage 50 Accounting, you will be notified that an update is available to be installed. Click Yes to install it. You do not need to enter any information during the update process.

For more information, search for “Automatic Updates” in the Help.

How to manually update Sage 50 Accounting

By default, “Automatic Updates” are turned on. We recommend that you keep this setting turned on. If you choose to turn off this option, you can always manually download the updates when you are connected to the Internet.

Download product updates from the Sage 50 website

For your convenience, updates are also available on the [Sage 50 website](#). Please follow the installation instructions.

Important! Updating Sage 50 Accounting in a multi-user environment (Sage 50 Premium Accounting and higher)

- Install this product update on all computers running Sage 50 Accounting, including computers on which you have performed server-only type installations of Sage 50 Accounting.

How to upgrade to Sage 50 Accounting

An upgrade of Sage 50 Accounting can involve one or more of the following changes:

- **Getting the latest version** - If you would like to get the latest updates offered for your current Sage 50 Accounting product, you can upgrade from an earlier version of Sage 50 Accounting.
- **Moving to a higher Sage 50 Accounting product** - If your business requires a richer set of accounting features, you can upgrade to the latest version of a higher Sage 50 Accounting product (for example, moving from Sage 50 Premium Accounting to Sage 50 Quantum Accounting). This option also upgrades your version of Sage 50 Accounting if you are not already using the latest version of the program.
- **Adding more user licences** - If you want to increase the number of concurrent users in Sage 50 Accounting, you can upgrade your program to allow more users. If required, this option also upgrades your version and moves you to a higher Sage 50 Accounting product at the same time.

For any of these scenarios or for more information about upgrading your Sage 50 Accounting solution, contact Customer Sales at 1-888-261-9610.